NEAR EAST UNIVERSITY

# FACULTY OF COMMUNICATION

# BSc PROGRAM in PUBLIC RELATIONS AND ADVERTISING

COURSE CATALOGUE 2023-24 FALL

#### **QUALIFICATION AWARDED**

The students who successfully complete the program are awarded the degree of Bachelor of Science in Public Relations and Advertising.

#### **LEVEL OF QUALIFICATION**

This is a First Cycle (Bachelor's Degree) program

#### **SPECIFIC ADMISSION REQUIREMENTS**

In the framework of the regulations set by Higher Education Council of Turkey (YÖK), student admission for this undergraduate program is made through a university entrance examination called ÖSYS. Following the submission of students' academic program preferences, the Student Selection and Placement Center (ÖSYM) places the students to the relevant program according to the score they get from ÖSYS.

International students are accepted to this undergraduate program according to the score of one of the international exams they take such as SAT, ACT and so on, or according to their high school diploma score.

Exchange student admission is made according to the requirements determined by bilateral agreements signed by NEU and the partner university.

Visiting students can enroll for the courses offered in this program upon the confirmation of the related academic unit. Additionally, they need to prove their English language level since the medium of instruction of the program is English.

#### **U** QUALIFICATION REQUIREMENTS AND REGULATIONS

The students studying in this undergraduate program are required to have a Cumulative Grade Points Average (Cum. GPA) of not less than 2.00/4.00 and have completed all the courses with at least a letter grade of DD/S in the program in order to graduate. The minimum number of ECTS credits required for graduation is 240. It is also mandatory for the students to complete their compulsory internship in a specified duration and quality.

#### **RECOGNITION OF PRIOR LEARNING**

At Near East University, full-time students can be exempted from some courses within the framework of the related bylaws. If the content of the course previously taken in another institution is equivalent to the course offered at NEU, then the student can be exempted from this course with the approval of the related faculty/graduate school after the evaluation of the course content.

## **PROFILE OF THE PROGRAM**

The Department of Public Relations and Advertising, besides being an academic field of study, also has components related to professional life. The aim of the Department of Public Relations and Advertising is to train Professional-oriented Public Relations and Advertising professionals who are aware of their responsibilities towards the institution and society of the

future, and who have ethical values. Our curriculum includes courses such as new media and digital applications, as well as practical courses such as planning and implementation in public relations, corporate communication, research methods in public relations, advertising and the implementation of promotion and promotion strategies. In addition to these, there are theoretical courses such as political science, law, economics, sociology, psychology, ethics and cultural studies aimed at improving the perspectives and qualifications of future Public Relations professionals. In the light of all these, it is aimed to train professionals who have the necessary theoretical and practical knowledge and skills in the field of public relations and promotion, who can follow the developments in the relevant fields, who can catch up with the changes and developments in today's technological field and include them in applications.

## **D PROGRAM OUTCOMES**

Program Outcomes

<ul> <li>1 Distribution</li> <li>1 Distribution</li> <li>1 Distribution</li> <li>2 Distribution</li> &lt;</ul>		
<ul> <li>3 Develops and implements appropriate communication strategies, methods and techniques, and develops the solution for a problem, taking into account the communication characteristics, needs, differences and problems of individuals, groups or institutions.</li> <li>4 To be able to evaluate the applicability of the conceptual framework of communication and public relations.</li> <li>5 To be able to use measurement and evaluation tools and methods in public relations and advertisement field.</li> <li>6 Being competent in accessing, sharing and producing academic knowledge.</li> <li>7 Takes responsibility in individual as well as group works and completes the task in an effective way.</li> <li>8 To have knowledge about creativity and critical thinking on public relations issues.</li> <li>9 Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>10 Acts according to human rights, social, scientific and professional ethical values</li> <li>11 Understanding the current situation and being innovator in the whole world and societies</li> <li>12 Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	1	To be able to use the concepts of Public Relations correctly and effectively.
<ul> <li>develops the solution for a problem, taking into account the communication characteristics, needs, differences and problems of individuals, groups or institutions.</li> <li>To be able to evaluate the applicability of the conceptual framework of communication and public relations.</li> <li>To be able to use measurement and evaluation tools and methods in public relations and advertisement field.</li> <li>Being competent in accessing, sharing and producing academic knowledge.</li> <li>Takes responsibility in individual as well as group works and completes the task in an effective way.</li> <li>To have knowledge about creativity and critical thinking on public relations issues.</li> <li>Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>Acts according to human rights, social, scientific and professional ethical values</li> <li>Understanding the current situation and being innovator in the whole world and societies</li> <li>Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	2	To be able to identify and discuss the methods of scientific knowledge production.
<ul> <li>relations.</li> <li>To be able to use measurement and evaluation tools and methods in public relations and advertisement field.</li> <li>Being competent in accessing, sharing and producing academic knowledge.</li> <li>Takes responsibility in individual as well as group works and completes the task in an effective way.</li> <li>To have knowledge about creativity and critical thinking on public relations issues.</li> <li>Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>Acts according to human rights, social, scientific and professional ethical values</li> <li>Understanding the current situation and being innovator in the whole world and societies</li> <li>Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	3	develops the solution for a problem, taking into account the communication characteristics, needs,
<ul> <li>advertisement field.</li> <li>Being competent in accessing, sharing and producing academic knowledge.</li> <li>Takes responsibility in individual as well as group works and completes the task in an effective way.</li> <li>To have knowledge about creativity and critical thinking on public relations issues.</li> <li>Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>Acts according to human rights, social, scientific and professional ethical values</li> <li>Understanding the current situation and being innovator in the whole world and societies</li> <li>Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	4	
<ul> <li>7 Takes responsibility in individual as well as group works and completes the task in an effective way.</li> <li>8 To have knowledge about creativity and critical thinking on public relations issues.</li> <li>9 Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>10 Acts according to human rights, social, scientific and professional ethical values</li> <li>11 Understanding the current situation and being innovator in the whole world and societies</li> <li>12 Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	5	-
<ul> <li>8 To have knowledge about creativity and critical thinking on public relations issues.</li> <li>9 Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>10 Acts according to human rights, social, scientific and professional ethical values</li> <li>11 Understanding the current situation and being innovator in the whole world and societies</li> <li>12 Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	6	Being competent in accessing, sharing and producing academic knowledge.
<ul> <li>9 Planning and realizing professional projects and activities for the social environment in which they live with the awareness of social responsibility.</li> <li>10 Acts according to human rights, social, scientific and professional ethical values</li> <li>11 Understanding the current situation and being innovator in the whole world and societies</li> <li>12 Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	7	Takes responsibility in individual as well as group works and completes the task in an effective way.
<ul> <li>live with the awareness of social responsibility.</li> <li>Acts according to human rights, social, scientific and professional ethical values</li> <li>Understanding the current situation and being innovator in the whole world and societies</li> <li>Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	8	To have knowledge about creativity and critical thinking on public relations issues.
<ul> <li>11 Understanding the current situation and being innovator in the whole world and societies</li> <li>12 Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively</li> </ul>	9	
12 Can use Turkish language accurately and grammatically, and can speak a second foreign language effectively	10	Acts according to human rights, social, scientific and professional ethical values
	11	Understanding the current situation and being innovator in the whole world and societies
	12	

13 Recognizing the necessity of lifetime education; to access information, to be aware of developments in science and technology; To be able to relate the information acquired throughout the history of humanity with the field of communication and public relations.

#### **COURSE & PROGRAM OUTCOMES MATRIX**

		Program Outcomes												
Course Code	Course Name	1	2	3	4	5	6	7	8	9	10	11	12	13
1st Year - 1st Se	emester													
CMN 101	Introduction to Communication	3	-	4	4	-	-	-	-	-	-	-	-	3
CMN145	History of Civilization	-	-	-	-	-	-	-	-	-	4	4	-	4
AIT 103	Principles of Ataturk	-	-	-	-	-	-	-	-	-	4	-	-	-
ENG 101	English I	-	-	-	-	-	-	-	-	-	4	-	-	-
EAS 101	Principles of Economy	-	-	-	-	-	3	-	-	-	-	3	-	-
YIT 101	Turkish for Foreigners I	-	-	-	-	-	-	-	-	-	4	-	-	-
ILW 117	Introduction to Law	-	-	-	-	-	-	-	-	-	4	3	-	-
COM 101	Information Technologies I	-	-	-	-	-	-	-	-	-	-	4	-	5
CAM 100	Campus Orientation	-	-	4	-	-	-	-	-	-	-	-	-	-
1st Year - 2nd S	Semester													
CMN 108	History of Communication	-	-	5	4	-	-	-	-	-	-	3	-	-
CMN 122	Sociology	-	-	-	-	-	-	-	-	4	-	3	-	-
YIT 102	Turkish Language II	-	-	-	-	-	-	-	-	-	-	-	4	-
ENG 102	English II	-	-	-	-	-	-	-	-	-	-	-	4	-
AIT 104	Principles of Ataturk II	-	-	-	-	-	-	-	-	-	4	-	-	-
PRA 201	Introduction to Public Relations and Advertising	4	4	-	4	5	-	-	-	-	-	-	-	-
CAR 100	Career Planning	-	-	4	-	-	-	-	-	-	-	3	-	-
CHC 100	Cyprus: History and Culture	-	-	-	-	-	-	-	-	-	4	-	-	-
2nd Year - 1st S	Semester													
EAS 110	Political Science	-	-	-	-	-	-	-	-	-	4	4	-	-
CMN 217	Communication Theories	-	5	-	-	-	-	-	-	-	-	-	-	-
CMN 203+ GCE 241	Communication Workshop	-	-	5	-	-	-	5	-	5	-	-	-	-
PRA214	Models of Public Relations	-	-	4	-	-	-	-	-	-	4	-	-	-
CMN209	Basic Photography	-	-	-	4	-	-	-	-	-	-	-	-	4
CMN219	Basic Programming for New Media	-	-	-	-	-	-	-	-	-	-	-	-	4
2nd Year - 2nd Semester														
CMN 202+GCE414	Communication Sociology	-	-	4	-	-	-	4	-	4	-	-	-	-
CMN422	Corporate Communication	-	5	-	-	5	-	-	-	4	-	5	-	-

EAS103	Introduction to Business	-	-	-	-	-	3	-	-	-	-	4	-	-
CMN252	Public Relations and Digitalization	-	-	-	-	-	-	-	-	-	-	-	-	4
CMN220	Audio, Image and Video Reporting	4	-	-	3	-	-	-	-	-	-	-	-	5
CMN 212	Politics of Mass Media						-	-	-	-	4	4	-	-
3rd Year - 1st Se	mester								1					
CMN 303	Research Methods & Techniques in Social Science	-	-	-	-	5	-	-	-	-	-	-	-	-
CMN 310	Law of Communication	-	-	-	-	-	-	-	-	-	4	3	-	-
CMN319	Design of Advertisement	-	-	-	-	-	-	5	5	-	-	-	-	-
CMN345+GCE 283	Principles of Marketing	-	-	-	4	-	-	-	-	-	-	-	-	3
CMN 399+GCE 326	Corporate Social Responsibility	-	-	-	-	5	-	-	-	-	-	-	-	-
CMN276	New Media for Marketing	5	-	-	5	-	-	-	-	-	-	-	-	-
3rd Year - 2nd S	emester													
CMN 311	Public Opinion Research	-	-	-	-	-	-	-	-	-	4	4	-	-
CMN302+GCE 423	Marketing Research	-	-	-	-	-	-	-	-	-	4	4	-	-
CMN332	Applications of Advertisement	-	-	-	-	-	-	5	5	-	-	-	-	-
CMN301	Techniques of Collecting and Writing News	-	-	-	-	5	-	-	-	-	-	-	-	-
CMN115	Introduction to Radio and Television	-	-	-	4	-	-	4	4	-	-	-	-	-
CMN309	Techniques of Publishing in Journalism	-	-	-	4	-	-	-	-	-	-	-	-	5
4th Year - 1st Set	mester													
CMN 413	Media Ethics	-	-	-	-	-	-	-	-	-	4	4	-	-
CMN 431	Political Communication	-	-	-	4	-	-	-	-	-	-	-	-	-
CMN443	Public Relations and Advertising Agency Management	-	-	-	-	4	-	4	-	-	-	-	-	5
CMN433	Planning and Practising in Public Relations	5	-	-	-	5	-	5	-	-	-	-	-	-
PRA 407+GCE189	Digital Public Relations	-	-	-	-	-	-	-	-	-	-	-	-	5
PRA 437+GCE 387	Human Resources Management in Public Relations	-	-	-	4	-	-	-	-	-	-	-	-	-
4th Year - 2nd Semester														
CMN 444	Communication and Modernity	-	-	-	4	-	-	-	-	-	4	4	-	-
CMN414+ GCE 424	Publicity and Promotion Strategies	5	-	-	-	4	-	4	-	-	-	-	-	-
PRA 440	Departmental Project	5	-	-	-	5	-	5	-	-	-	-	-	-
CMN406	Cultural Studies	4	-	-	-	5	-	-	-	-	-	-	-	5

CMN341	Research of Mass Media	-	-	-	-	-	-	-	-	-	4	4	-	5
CMN324	New Media Studies	-	-	-	-	-	-	-	-	-	4	3	-	5

\* 1 Lowest, 2 Low, 3 Average, 4 High, 5 Highest

#### **OCCUPATIONAL PROFILES OF GRADUATES**

Graduates of the Public Relations and Advertising program can work in all kinds of institutions, media organizations, advertising and public relations agencies; can be a part of the management process. They can work in institutions and agencies such as communication coordinator, corporate communication director, advertising manager staff. Graduates of the department can also manage corporate communication units in the public and private sectors, and work in public relations and advertising agencies.

#### **ACCESS TO FURTHER STUDIES**

The students graduating from this program may apply to graduate programs.

#### **D PROGRAM STRUCTURE**

The undergraduate program in Public Relations and Advertising consists of 53 courses with 240 ECTS credits in total.

There are at least 5 courses in each semester, excluding common compulsory courses and elective courses.

In each program, there are common compulsory courses identified by the Higher Education Council of Turkey (YÖK) and other common courses determined by the University Senate.

Beginning from the junior (second) year, elective courses are anticipated in each semester.

There are at least 13 elective courses in each undergraduate program.

COURSES OF	FERED THROUGHOUT THE UNIVERSITY	
Common	Campus Orientation	The students are registered to this course at the beginning of the first semester of the freshman year to familiarize them with the campus life at NEU.
University Courses	Career Planning	The students are registered to this course at the beginning of their second semester of the freshman year to help them prepare for work life after graduation.
	Cyprus History and Culture	This course is taken by students in their freshmen year and it aims to help them to familiarize them with the local history and culture.
Common Compulsory	Turkish Language I-II (Turkish for Foreigners I & II to replace this course for international students) Principles of Atatürk and History of Revolution I-II	These are the compulsory courses which are required to be offered in all of the associate and undergraduate programs in Turkey according to the Higher Education Legislation.

Courses (YÖK Courses)	Information Technologies	This course is anticipated in all the associate and undergraduate programs in Turkey in order to make the students gain the qualifications related to basic information technologies.
	Foreign Language (ENGLISH) I & II	This course is offered in the first and second semester and conducted according to the program curriculum of each faculty.

# **Course Structure Diagram with Credits**

To see the course details (such as objectives, learning outcomes, content, assessment and ECTS workload), click the relevant Course Code given in the table below.

1 <sup>st</sup> Year Fall	Semeste	r				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credit s	ECTS
CMN 101		Introduction to Communication	3	0	3	4
CMN145		History of Civilization	3	0	3	4
AIT 103		Principles of Ataturk	2	0	2	2
ENG 101		English I	3	0	3	3
EAS 101		Principles of Economy	3	0	3	5
YIT 101		Turkish for Foreigners I	2	0	2	2
ILW 117		Introduction to Law	3	0	3	4
COM 101		Information Technologies I	2	2	3	4
CAM 100		Campus Orientation	0	0	0	2
Total						30

1st Year Spring	g Sem	ester				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credits	ECTS
CMN 108		History of Communication	3	0	3	7
CMN 122		Sociology	3	0	3	6
YIT 102		Turkish Language II	2	0	2	2
ENG 102		English II	3	0	3	3
AIT 104		Principles of Ataturk II	2	0	2	2
PRA 201		Introduction to Public Relations and Advertising	3	0	3	6
CAR 100		Career Planning	0	0	0	2

CHC 100	Cyprus: History and Culture	2	0	2	2
Total					30

2 <sup>nd</sup> Year Fall Se	meste	r				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credit s	ECTS
EAS 110		Political Science	3	0	3	5
CMN 217		Communication Theories	3	0	3	5
CMN 203+ GCE 241		Communication Workshop	3	0	3	5
PRA214		Models of Public Relations	3	0	3	5
CMN209		Basic Photography	3	0	3	5
CMN276		New Media for Marketing	3	0	3	5
Total						30

2 <sup>nd</sup> Year Spring Se	meste	r				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credits	ECTS
CMN 202+GCE414		Communication Sociology	3	0	3	5
CMN422		Corporate Communication	3	0	3	5
EAS103		Introduction to Business	3	0	3	5
CMN252		Public Relations and Digitalization	3	0	3	5
CMN220		Audio, Image and Video Reporting	3	0	3	5
CMN 212		Politics of Mass Media	3	0	3	5
Total						30

3 <sup>rd</sup> Year Fall Set	mester					
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credits	ECTS
CMN 303		Research Methods & Techniques in Social Science	3	0	3	4
CMN 310		Law of Communication	3	0	3	4
CMN 319		Design of Advertisement	2	2	3	5
CMN345		Principles of Marketing	3	0	3	6
CMN399		Corporate Social Responsibility	3	0	3	6
CMN219		Basic Programming for New Media	3	0	3	5

# Total

3 <sup>rd</sup> Year Spring	g Seme	ester				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credit s	ECTS
CMN 311		Public Opinion Research	3	0	3	5
CMN302+GC E 423		Marketing Research	3	0	3	5
CMN332		Applications of Advertisement	2	2	3	5
CMN301		Techniques of Collecting and Writing News	3	0	3	5
PRA 439		Persuasion in Public Relations	3	0	3	5
PRA 437		Press and Media Relations for Public Relations	3	0	3	5
Total					30	

4 <sup>th</sup> Year Fall Ser	neste	r				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credits	ECTS
CMN 413		Media Ethics	3	0	3	5
CMN 431		Political Communication	3	0	3	5
CMN443		Public Relations and Advertising Agency Management	3	0	3	5
CMN433		Planning and Practising in Public Relations	2	2	3	5
PRA 407+GCE189		Digital Public Relations	3	0	3	5
PRA 437+GCE 387		Human Resources Management in Public Relations	3	0	3	5
Total				30		

4 <sup>th</sup> Year Spring	Semes	ter				
Course Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credits	ECTS
CMN 444		Communication and Modernity	3	0	3	5
CMN 414+ GCE 424		Publicity and Promotion Strategies	3	0	3	5
PRA 440		Departmental Project	2	2	3	5
CMN406		Cultural Studies	3	0	3	5

PRA 398	Consumer Behaviour	3	0	3	5
Total					30

Elective Courses						
Code	Pre.	Course Name	Theory	Application/ Laboratory	Local Credits	ECTS
CMN 212		Politics of Mass Media	3	0	3	5
PRA 398		Consumer Behaviour	3	0	3	5
PRA 439+GCE 385		Persuasion in Public Relations	3	0	3	5
PRA 407+GCE189		Digital Public Relations	3	0	3	5
PRA 437+GCE 387		Human Resources Management in Public Relations	3	0	3	5
PRA 437+GCE278		Press and Media Relations for Public Relations	3	0	3	5
CMN276		New Media for Marketing	3	0	3	5
CMN341		Research of Mass Media	3	0	3	5
CMN406		Cultural Studies	3	0	3	5
CMN219		Basic Programming for New Media	3	0	3	5

Non-Technical (Non Field-Related) Elective Courses						
Code	Pre.	Course Name	Theory	Application/Laboratory	Local Credits	ECTS
CHC 100	-	Cyprus: History and Culture	2	0	2	2
CMN220		Audio, Image and Video Reporting	3	0	3	5
CMN324		New Media Studies	3	0	3	5
CMN209		Basic Photography	3	0	3	5
CMN301		Techniques of Collecting and Writing News	3	Ο	3	5
CMN115		Introduction to Radio and Television	3	0	3	5

CMN309 Techniques of Publishing in Journalism	3	0	3	5	
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Additional Notes

A total of 240 ECTS credits of courses are required to graduate.

If you need support for these courses due to your disability, please refer to the Disability Support Unit. Contact; <u>engelsiz@neu.edu.tr</u>

#### Exam Regulations & Assessment & Grading

Exam Regulations and, Assessment, and Grading

For each course taken at NEU, the student is given one of the letter grades below by the instructor as the semester course grade. Each grade has also its ECTS grade equivalent

The table below provides the detailed information about the local letter grades, coefficients and ECTS grade equivalents.

SCORE	GRADE	COEFFICIEN T	ECTS Grade
90-100	AA	4.0	А
85-89	BA	3.5	B*
80-84	BB	3.0	B*
75-79	СВ	2.5	C*
70-74	CC	2.0	C*
60-69	DC	1.5	D
50-59	DD	1.0	E
49 and below	FF	0.0	F

\*for these ones, the higher grade is applied

In order to be successful in a course, short cycle (associate degree) and first cycle (bachelor's degree) students have to get a grade of at least DD, second cycle (master's degree) students have to get a grade

of at least CC, and third cycle (Ph.D.) students have to get a grade of at least CB to pass a course. For courses which are not included in the cumulative GPA, students need to get a grade of S.

Apart from that, each local grade has its equivalent ECTS grade which makes it easier to transfer the grades of mobility periods of students. The chart above shows the ECTS grading system at NEU.

I	Incomplete
S	Satisfactory Completion
U	Unsatisfactory
Р	Successful Progress
NP	Not Successful Progress
EX	Exempt
NI	Not included
W	Withdrawal
NA	Non-Attendance

Also, among the Letter Grades;

Grade of I (Incomplete), is given to students who are not able to meet all the course requirements at the end of the semester or summer school due to a valid justification accepted by the instructor. Students who receive a letter grade "I" must complete their missing course requirements and receive a letter grade within one week following the date the end of semester grades or summer school grades submitted. However, in the event of special cases, this period can be extended until two weeks before the beginning of registration for the next semester, upon the recommendation of the respective Graduate School department head and the decision of that academic unit's administrative board. Otherwise, the grade of "I" will automatically become the grade of FF, or the grade of U.

Grade of S (Satisfactory) is given to students who are successful in non-credited courses.

Grade of U (Unsatisfactory) is given to students who are unsuccessful in non-credited courses.

Grade of P (Successful Progress) is given to students, who continue to the courses that are not included in the GPA that has a period exceeding one semester, and regularly performs the academic studies for the respective semester.

Grade of NP (Not Successful Progress) is given to students, who do not regularly perform the academic studies for the respective semester for courses that are not included in the GPA and have a period exceeding one semester.

Grade of EX (Exempt), is given to students who are exempt from some of the courses in the curriculum.

Grade of NI (Not included) is issued to identify the courses taken by the student in the program or programs which are not included in the GPA of the student. This grade is reported in the students' transcripts with the respective letter grade. Such courses are not counted as the courses in the program that the student is registered to.

Grade of W (Withdrawal) is used for the courses that the student withdraws from in the first ten weeks of the semester following the add/drop period, upon the recommendation of his/ her advisor and the permission of the instructor that teaches the course. A student is not allowed to withdraw from courses during the first two semesters of his/ her associate/undergraduate degree program and from those courses he/she has to repeat and received grade "W" before, which are not included in the grade average. A student is allowed to withdraw from two courses at the most during his/ her associate degree study, and four courses during his/her undergraduate study upon the recommendation of the advisor and the permission of the instructor that teaches the course. A student has to take the course that he/she withdrew from, the first semester in which it is offered.

Grade "NA" (Non-Attendance) is issued by the instructor for students who fail to fulfil the attendance and/or requirements of the course and/or who lose their right to take the end of semester exam because they failed to take any of the exams administered throughout the semester. Grade "NA" is not considered in the average calculations.

Both the ECTS grades and the local grades of the students are displayed on the official transcript of the students.

#### **GRADUATION REQUIREMENTS**

In order to graduate from this undergraduate program, the students are required;

to succeed in all of the courses listed in the curriculum of the program by getting the grade of at least DD/S with a minimum of 240 ECTS  $\,$ 

to have a Cumulative Grade Point Average (CGPA) of 2.00 out of 4.00

to complete their compulsory internship in a specified duration and quality.

#### **MODE OF STUDY**

This is a full time program.

#### **D PROGRAM DIRECTOR (OR EQUIVALENT)**

Asst. Prof. Dr. Kamil Kanıpek, Head of Department, Faculty of Communication, Near East University

#### **EVALUATION QUESTIONNAIRES**

Evaluation Survey Graduation Survey Satisfaction Survey